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ENERGY FACILITY SITE EVALUATION COUNCIL
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VIRTUAL MONTHLY COUNCIL MEETING
Verbatim Transcript of Proceedings

(All participants appeared via videoconference)

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A P P E A R A N C E S

KATHLEEN DREW, Chair  
STACEY BREWSTER, UTC  
KATE KELLY, Department of Commerce  
ELI LEVITT, Department of Ecology  
LENNY YOUNG, Department of Natural Resources  
MIKE LIVINGSTON, Department of Fish and Wildlife

Local Government and Optional State Agency for the Horse Heaven Project and Badger Mountain:  
ED BROST, Benton County  
JORDYN GIULIO, Douglas County

Assistant Attorney General:  
JON THOMPSON

Administrative Law Judges:  
ADAM TOREM  
LAURA BRADLEY

EFSEC Staff:  
SONIA BUMPUS  
AMY MOON  
AMI HAFKEMEYER  
STEW HENDERSON  
JOAN OWENS  
ANDREA GRANTHAM  
JOE WOOD  
DAVE WALKER  
CINDY SMITH

Guests:  
JENNIFER GALBRAITH, Wild Horse  
CHRIS SHERIN, Grays Harbor Energy  
STEFANO SCHNITGER, Chehalis Generation  
FELICIA NAJERA-PAXTON, Columbia Generating Station  
SARAH REYNEVELD, Counsel for The Environment  
OWEN HURD, TUUSSO Energy
LACEY, WASHINGTON; JULY 19, 2022
1:30 P.M.

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PROCEDINGS

CHAIR DREW: Good afternoon. This is Kathleen Drew, Chair of the Washington State Energy Facility Site Evaluation Council, calling today's meeting to order.

Ms. Grantham, will you call the roll?

MS. GRANTHAM: Yes.

Department of Commerce?

MS. KELLY: Kate Kelly, present.

Department of Ecology?

MS. GRANTHAM: Department of Ecology?

Department of --

MR. LEVITT: Eli Levitt, present.

Department of Fish and Wildlife?

MR. LIVINGSTON: Mike Livingston. I'm present.

MS. GRANTHAM: Department of Natural Resources?

MR. YOUNG: Lenny Young, present.

MS. GRANTHAM: Utilities and Transportation Commission?
MS. BREWSTER: Stacey Brewster, present.

MS. GRANTHAM: Local Government and Optional State Agencies, for the Horse Heaven Project, Department of Agriculture?

CHAIR DREW: Excused.

MS. GRANTHAM: Benton County?

MR. BROST: Ed Brost, present.

MS. GRANTHAM: Thank you.

For the Badger Mountain Project, Douglas County?

MS. GIULIO: Jordyn Giulio, present.

MS. GRANTHAM: The assistant attorney general?

MR. THOMPSON: Jon Thompson, present.

MS. GRANTHAM: Administrative law judges, Adam Torem?

JUDGE TOREM: This is Judge Torem.

MS. GRANTHAM: Laura Bradley?

JUDGE BRADLEY: This is Judge Bradley, present.

MS. GRANTHAM: For the EFSEC Staff, Sonia Bumpus?

MS. BUMPUS: Sonia Bumpus is present.

MS. GRANTHAM: Ami Hafkemeyer?

MS. HAFKEMEYER: Ami Hafkemeyer, present.
MS. GRANTHAM: Amy Moon?
MS. MOON: Amy Moon, I'm here.
MS. GRANTHAM: Joe Wood?
MR. WOOD: Joe Wood, present.
MS. GRANTHAM: Patty Betts?
Stew Henderson?
MR. HENDERSON: Stewart Henderson, here.
MS. GRANTHAM: Joan Owens?
MS. OWENS: Present.
MS. GRANTHAM: Dave Walker?
MR. WALKER: Present.
MS. GRANTHAM: For the operational updates,
Kittitas Valley Wind Project?
CHAIR DREW: Excused.
MS. GRANTHAM: Wild Horse Wind Power
Project?
MS. GALBRAITH: Jennifer Galbraith, present.
MS. GRANTHAM: Grays Harbor Energy Center?
MR. SHERIN: This is Chris Sherin, for Grays
Harbor Energy Center.
MS. GRANTHAM: Chehalis Generation Facility?
MR. SCHNITGER: Stefano Schnitger, present.
MS. GRANTHAM: Columbia Generating Station?
MS. NAJERA-PAXTON: Felicia Najera-Paxton,
present.
MS. GRANTHAM: Columbia Solar?
Counsel for The Environment, Bill Sherman?
MS. REYNEVELD: Sarah Reyneveld is here for
counsel for The Environment.
MS. GRANTHAM: Okay. So Bill Sherman and
Megan Sallomi are not present?
MS. REYNEVELD: No. I am here representing
counsel for The Environment.
MS. GRANTHAM: Thank you.
Chair, there is a quorum for the regular
Council and for the Horse Heaven and Badger Mountain
Council.
CHAIR DREW: Thank you.
Moving on to our proposed agenda. We have
sent that out, and you have that in your packets and
it's being displayed. Is there a motion to adopt that
as our agenda?
MR. YOUNG: Lenny Young, so moved.
MR. LIVINGSTON: Mike Livingston will second
that.
CHAIR DREW: Is there any discussion?
All those in favor of approving the
agenda -- adopting the agenda -- excuse me -- please say
"aye."
COUNCILMEMBERS: Aye.
CHAIR DREW: All those opposed?
The agenda is adopted.
Moving on to the meeting minutes. We have four sets of meeting minutes before us, so we'll take them one at a time.
The first is the May 17th, 2022, monthly meeting minutes that are there before you. And is there a motion to approve the May meeting minutes?
MS. KELLY: This is Kate Kelly. I move to approve the May 17th meeting minutes.
CHAIR DREW: Second?
MS. BREWSTER: Stacey Brewster, second.
CHAIR DREW: Thank you. I have a few changes, minor changes.
On page 38, line 6, "BTA" should be "BPA."
On page 38, line 13, the two-word combination blackout, space, line should be, quote, black, space, outline.
On page 38, line 17, the word "land" should be "line."
Are there any other changes?
Hearing none, the vote would be to approve the minutes as amended. All those in favor, signify by saying "aye."
COUNCILMEMBERS: Aye.
CHAIR DREW: Opposed?
The minutes for the May 17th Council meeting are approved.
Moving on to the -- what is next?
Informational public meeting, June 1st, for Cyprus Creek Renewables. Is there a motion to approve those minutes?
Let me combine the informational public -- we'll do it in one motion -- meeting and the land use consistency hearing, both on June 1st, those two sets of minutes.
Is there a motion to approve those?

MS. KELLY: This is Kate --

[Simultaneous speaking.]

MS. BREWSTER: Go ahead, Kate.

MS. KELLY: Chair, I move to approve the informational and land use -- I don't know if I said that right. The two sets of meeting minutes from June 1st.

CHAIR DREW: That's fine.
Ms. Brewster, second?

MS. BREWSTER: I'll second.

CHAIR DREW: Thank you.

I do have changes for the public information meeting on page 10, line 20. "F-site" should be "EFSEC."

On page 12, line 9, "cited" spelled
c-i-t-e-d should be "sited" spelled s-i-t-e-d.

Those are my two changes for this set of minutes. Are there any others? Any other amendments?

Hearing none --

Yes?

MR. LIVINGSTON: I have one. So page 25, line 13, I believe that's supposed to be least path cost analysis, as opposed to lease.

CHAIR DREW: Oh, thank you.

MR. LIVINGSTON: Yep.

CHAIR DREW: Any other changes?

So we will be voting on the approval of the minutes from June 1st, the informational meeting, and the land use consistency hearing as amended. All those in favor, please say "aye."

COUNCILMEMBERS: Aye.

CHAIR DREW: All opposed?

Thank you. The motion carries.

And to our final set, the June 21st Council meeting, motion to approve?

MS. BREWSTER: This is Stacey Brewster.

I'll move to approve the June 21st monthly meeting minutes.

CHAIR DREW: Thank you.

Second?
MR. YOUNG: Lenny Young, second.

CHAIR DREW: Thank you.

I have a couple of changes here. First of all, on page 10, line 23, delete the word "appointment" and add the word "planting," p-l-a-n-t-i-n-g.

And on page 12, line 2, delete d-e, dash, before the word "minimization."

Are there additional corrections to the July monthly meeting -- no, that would be the June 21st Council meeting minutes?

Okay. Hearing none, all those in favor of approving the agenda -- or the -- excuse me, the minutes from the June 21st Council meeting, please say "aye."

COUNCILMEMBERS: Aye.

CHAIR DREW: Opposed?

The minutes are approved. Thank you.

Back to our agenda. We have now, moving on to the projects, the Kittitas Valley Wind Project operational update. Ms. Moon will be sharing that today.

MS. MOON: Thank you, Chair Drew. Eric Melbardis is not with us, so I will give his update.

There were no nonroutine items to report for the month of June. And the power generated, as -- as you can read, but the callers cannot see, was 27,975
CHAIR DREW: Okay. Thank you.

Moving on to the Wild Horse Wind Power Project, Ms. Galbraith?

MS. GALBRAITH: Yes. Thank you, Chair Drew, Councilmembers, and Staff. This is Jennifer Galbraith, representing Puget Sound Energy for the Wild Horse Wind Facility, and I have no nonroutine updates for the month of June.

CHAIR DREW: Thank you.

Chehalis Generation Facility, Mr. Schnitger?

MR. SCHNITGER: Good afternoon.

CHAIR DREW: We're having difficulty hearing you. If you could speak up, please.

MR. SCHNITGER: I will move closer to the microphone.

CHAIR DREW: That's better. Thank you.

MR. SCHNITGER: Stefano Schnitger, for the Chehalis Generation Facility. I have nothing nonroutine to report for the month of June.

CHAIR DREW: Thank you.

Moving on to Grays Harbor Energy Center, Mr. Sherin?

MR. SHERIN: Good afternoon, Chair Drew,
Councilmembers, Staff. This is Chris Sherin, the plant manager from Grays Harbor Energy Center. I have nothing nonroutine to report for the month of June. And I did just send you corrections under "Operations and Maintenance." It says 11.175 megawatt hours. That should be 11,175. So correction has been sent.

CHAIR DREW: Okay. Thank you. Appreciate that.

Moving on to the Columbia Generating Station and WNP-1/4. Ms. Najera-Paxton.

MS. NAJERA-PAXTON: Thank you, Chair Drew and Councilmembers and Staff. This is Felicia Najera-Paxton, and I'm the principal environmental scientist for CGS.

CGS had a net electrical generation in June of 650,160 milliwatt hours, and we have no update on environmental compliance.

We do have a safety compliance update. The 2022 World Association of Nuclear Operators, or WANO, did a peer review of CGS's environmental response organization preparedness drill.

They're completing this emergency management performance evaluation, which reviews the ability of station workers to prepare for and respond to emergency conditions at the station.
This team's observations will be used as input into an on-site evaluation that will commence October 31st through November 11th.

Also the Washington State Fire Marshal reinspected the IDC and CGS non-power block buildings on June 15th.

And that completes my update.

CHAIR DREW: Thank you.

MS. NAJERA-PAXTON: Thank you.

MS. MOON: Can I -- I'm going to interrupt. I think that Felicia meant to say "megawatt" hours. We had the same slip-up when we were reading with "milli."

MS. NAJERA-PAXTON: Oh, my goodness. Thank you.

CHAIR DREW: I think it's today. There is -- there is something.

MS. NAJERA-PAXTON: That's hilarious. It's the scientist in me. I'll go with that.

CHAIR DREW: Thank you.

MS. NAJERA-PAXTON: Sorry. Thank you.

CHAIR DREW: No worries.

Okay. Moving on to the Columbia Solar Project, Mr. Hurd?

MR. HURD: Good afternoon, Chair Drew,

Councilmembers, and EFSEC Staff. This is Owen Hurd,
from TUUSSO Energy, reporting on Columbia Solar Project. Penstemon is and remains online and operational.

Camas, we're in the process of issuing substantial completion. So it should be any day. Mechanical completion is also expected shortly on Urtica, and then substantial completion will be in late August.

We've been discussing with EFSEC Staff on our planting plans, and we're expecting to have an updated plan submitted later by the end of this week. We had some delays with initial weed spraying, but that's all been kind of handled now on all three projects. And we'll be scheduling a second pack meeting next month.

That's all I've got.

MS. GRANTHAM: Chair Drew, you are on mute.

CHAIR DREW: Oh, thank you.

Our next agenda item is the Horse Heaven Wind Farm SEPA update, Ms. Moon?

MS. MOON: Thank you. Good afternoon, Council Chair Drew and Councilmembers. For the record, this is Amy Moon, an EFSEC Staff member. I am providing the State Environmental Policy Act, or SEPA, update on the Horse Heaven Wind Project.
In June, EFSEC Staff continued to work closely with our contractor, Golder, on the preparation of the draft Environmental Impact Statement, otherwise known as a draft EIS.

All resource sections of the draft EIS have been through at least a first review, and our focus is on completing second and final draft reviews, refinement of EIS chapters, and further development of proposed minimization and mitigation opportunities.

Does the Council have any questions?

CHAIR DREW: Are there any questions for Ms. Moon?

Thank you.

The questions at this point in time are for Councilmembers only. Thank you. If you have a question and a member of the public, feel free to email us at EFSEC.wa.gov.

Moving on to our next item on the agenda.

Goose Prairie Solar Project, Mr. Wood?

MR. WOOD: Good afternoon, Chair Drew, EFSEC Council, and Staff. This is Joe Wood, providing the monthly update for the Goose Prairie Solar Project in Yakima County, Washington.

EFSEC Staff continues to work with Brookfield, the new owner of Goose Prairie, LLC, on
preconstruction surveys and plans. Most recently Brookfield has been working on finalizing a habitat conservation mitigation plan along with EFSEC and Department of Fish and Wildlife.

EFSEC will continue to work with Brookfield to obtain the required preconstruction and construction plans and will continue to update the Council at future meetings.

And that's it.

CHAIR DREW: There I go again.

Are there any questions for Mr. Wood from the Council?


MS. HAFKEMEYER: Thank you, Chair Drew.

Good afternoon, Council and Staff. For the record, this is Ami Hafkemeyer.

EFSEC Staff are continuing to coordinate with the applicant and our contracted agencies for review.

Staff also attended a site visit with the applicant and Department of Natural Resources on July 12th to review areas of interest as identified throughout our review. This will inform the scope for the draft Environmental Impact Statement.
Are there any questions?

CHAIR DREW: Hearing none, thank you for your report.

Moving on to Whistling Ridge Project update, Ms. Hafkemeyer.

MS. HAFKEMEYER: Thank you. EFSEC Staff are waiting for the certificate holder to submit the remaining materials for the SCA amendment request. There are no further updates at this time. We will keep the Council up to date as we receive more information.

CHAIR DREW: Thank you.

Moving on to High Top and Ostrea, the project update. Ms. Hafkemeyer.

MS. HAFKEMEYER: Thank you. EFSEC Staff continue to work with the applicant and contracted agencies for our review as we work towards a SEPA determination.

On July 12th, EFSEC received a letter from the applicant, requesting an extension of the expedited process determination, which you will see in your Council packets.

Are there any questions before I give a little bit of background on this extension request?

CHAIR DREW: Go ahead.

MS. HAFKEMEYER: Thank you. Per our rules
in Washington Administrative Code, or WAC, 463-43-050, this decision is made within 120 days of receipt of an application or such later time as is mutually agreed by the applicant and the Council. The application was received on April 7th, 2022, and the 120 days would be up on August 6th.

EFSEC Staff have discussed this timeline with the applicant in light of the ongoing review with our contracted agencies, as well as other considerations.

This letter requests an extension of the expedited process decision for ten weeks to be made by October 20th.

Staff recommend that the Council approve this request to extend the expedited process decision to that time.

Are there any questions?

CHAIR DREW: Are there any questions from Councilmembers?

Okay. Hearing none, it's at this point in the process -- I was talking with our Staff, before the meeting went live, about new procedures that are going into place because of amendments to the Open Public Meetings Act, which went into effect last month, which require governing bodies, like the Council, to take
public comments at any public meeting where the
governing body is taking final action. In our case, the
OPMA defines final action broadly to include any vote on
a motion.

So we will have a motion -- a motion on this
extension. The Council will open it up for anyone who
wishes to comment on the matter coming before the
Council for final action on the agenda. And I'm going
to ask all those who comment to limit their comments to
one minute.

I do want to read you the specific RCW, or
parts of it, 42.30.240. It says, Except in an emergency
situation, the governing body of a public agency shall
provide an opportunity at or before every regular
meeting at which final action is taken for public
comment.

The public comment required under the
section may be taken orally at a public meeting or by
providing an opportunity for written testimony to be
submitted before or at the meeting.

If the governing body accepts written
testimony, this testimony must be distributed to the
governing body. The governing body may set a reasonable
deadline for the submission of written testimony before
the meeting.
In this case, the Council will be taking comment orally. And I'd like to ask if there's -- and this is specifically and only on the extension of the deadline for the High Top and Ostrea projects. It is not on any other subject.

So if you would like to comment on the topic of the extension, I would ask you to raise your hand, if you are using the Microsoft Teams application, or to put a message in the chat. And after we see if anyone would like to comment in that manner, I will then open it up for anybody who has called in.

So at this point in time, is there anyone who would like to comment specifically on the vote before us today, which is to extend the...

MS. BUMPUS: Expedited processing decision.

CHAIR DREW: Thank you.

The expedited processing decision until our October meeting?

I don't see any hands and don't see any messages in the chat. So I will ask those who have called in, if you would like to comment on the expedited processing decision being extended, you may unmute now and introduce yourself. We will give you a minute for your comment.

I do not hear anyone who wishes to comment,
so we will close the comment period now.

MR. YOUNG: Chair Drew, this is Lenny Young.

I'm seeing a hand up for an attendee whose number ends in 5-2.

CHAIR DREW: Thank you.

Would that person like to begin their comment now and introduce yourself?

MS. OWENS: Chair Drew, this is Joan Owens.

I'm not seeing the same hands up that Councilmember Young is seeing.

What are the last four digits of the number that you're seeing, Councilmember Young?

MR. YOUNG: Most of the digits are blanked out with little star symbols. It starts with 1-3 and ends in 5-2 and it's under "attendees."

CHAIR DREW: If the person with the hand raised would like to comment, please unmute yourself and we will take your comment.

MR. YOUNG: Another -- another indication from that same number just appeared with the full number, and it looks like the hand is taken down.

MS. OWENS: I see them. They might be having some connection issues.

CHAIR DREW: If you are -- yes, thank you, Mr. Levitt. If you are on the phone and wish to unmute,
it is star 6. So if you would like to unmute to make a
comment, you need to dial -- no, I'm sorry. I said that

MS. RAPAR: Sorry. I don't have a comment.

This is Mary Rapar. Your numbers are so weird compared
to Zoom numbers, so I've been pressing star 6 and
star 5.


MS. RAPAR: Okay. I don't have public
comment. Thank you so much.

CHAIR DREW: Thank you. Okay.

At this point, we -- I will close the public
comment and move on to the motion.

Is there a motion to accept the
recommendation to extend the expedited processing
decision to October 20th, 2022, for the High Top and
Ostrea projects?

MS. KELLY: Kate Kelly, so moved.

CHAIR DREW: Thank you.

Second?

MR. YOUNG: Lenny Young, second.

CHAIR DREW: Is there any discussion?

Okay. Thank you. All those in favor,
please say "aye."

COUNCILMEMBERS: Aye.
CHAIR DREW:  Opposed?

The motion is adopted.

Thank you. We'll continue to improve on our new process. So if Councilmembers or others wish to let us know how we can improve, we appreciate it.

Moving on to the next item on our agenda, Wautoma Solar Project. And that is Ms. Hafkemeyer.

MS. HAFKEMEYER: Thank you. EFSEC Staff are currently working on our review of the application with our contracted agencies. We have also scheduled the public informational meeting and land use consistency hearing for Monday evening, August 8th.

Staff are still finalizing the details for the venue, and we will update the Council when this information is available. The public may attend either virtually or in person.

Are there any questions?

CHAIR DREW: Councilmembers, it is also your option to attend either in person or virtually. I will be there in person, as will some of our Staff. So please let Ms. Grantham know if you are able to attend, and if so, if that will be virtually or in person.

Any further -- go ahead, Ms. Kelly.

MS. KELLY: Thank you, Madam Chair. Under the Wautoma, I had thought we got an application back in
May, but then we recently got a notice that the application was submitted in either June or July. Is -- am I --

MS. HAFKEMEYER: So yeah, I can clarify that. We received the application materials, like the actual information about the project, earlier back in May.

Per our rules, the application isn't considered received until we receive the deposit, and there was some delay in the mail, I believe it was, actually receiving the deposit.

So we received the deposit in June, and that's when our application is considered received. Does that answer your question?

MS. KELLY: Yes, it does. Thank you for that clarification. Appreciate it.

CHAIR DREW: Yes. And -- and all the -- the dates moving forward are subject to that June date rather than the day when we received some of the -- the materials.

MS. HAFKEMEYER: Correct.


MS. BUMPUS: Thank you. Good afternoon,
Chair Drew and Councilmembers. This is a presentation on the nondirect cost allocation for first quarter fiscal year 2023. This covers July 1, 2022, to September 30, 2022. I'm going to read off the percentages for the nondirect cost allocations by project. This also adds the Wautoma Solar Project, you will notice.

For Kittitas Valley Wind Power Project, 4 percent; Wild Horse is 4 percent; Columbia Generating Station, 22 percent; Columbia Solar, 5 percent; WNP 1, 3 percent; Whistling Ridge, 3 percent; Grays Harbor 1&2, 8 percent; Chehalis Generation Project is 8 percent; Desert Claim, 5 percent -- or sorry, excuse me, 3 percent; Goose Prairie Solar, 5 percent; Horse Heaven Wind Power Project is 15 percent; Badger Mountain, 7 percent; Cyprus Creek Renewables, the High Top Ostrea Project, 7 percent; Wautoma Solar Project, 6 percent.

And that concludes my update on the nondirect cost allocations. Are there any questions?

CHAIR DREW: Questions from Councilmembers?

Thank you.

MS. BUMPUS: Thank you.

CHAIR DREW: Next, we have an update on our transition. As many of you know, as all the Councilmembers know, EFSEC became an independent agency
rather than being supported through the UTC for administrative services on June 30th.

So with us is our administrative services director, Dave Walker.

Mr. Walker?

MR. WALKER: Chair Drew, thank you. Sorry; I was having problems with my mute button.

For the record, this is Dave Walker, interim director of administrative services for EFSEC. Thank you for the opportunity today to speak to our progress on the transition and our short- and medium-term goals as we move through the transition process.

As Chair Drew mentioned, EFSEC became an independent agency on June 30th of this year, and obviously there are a lot of things that come along with that when you are an independent agency, and we're going to talk at a very high level as we go through that.

Next slide, please.

So first and foremost, I -- I do want to apologize. Not all of the boxes transferred correctly as we were trying to put this slide together, but I think it gives you the information as to where we are headed as an agency with the new organizational structure.

Prior to EFSEC becoming an independent
agency, the structure was fairly flat. In other words, there weren't levels of supervision within the agency. As we stand up to become an independent agency, we are going to not only create those levels of supervision within the agency, but we also want to make sure that we are developing career paths for our employees as we're moving forward.

This is just the very beginning that -- that you are seeing here. I anticipate that we're going to have some additional changes as we move forward, but this is where we're at right now.

So as you can see, we have taken the agency and essentially split it into two separate functions. One of those functions is what we call front office, which is the operational end of siting and compliance. And all of that falls under Ami Hafkemeyer, the director of siting and compliance.

On the left side, you'll notice that we have split out our administrative services. I have taken the position of director on an interim basis as we move forward through the transition, and you see below me, there we have Stewart Henderson, senior policy advisor, and you'll notice that we have a couple of new positions, as well as one current position that we are going to be recruiting for or are currently recruiting.
for now. And the next slide will give us a better look at what we have done thus far. Thank you.

So what's changed? Sonia Bumpus is now the director of EFSEC as of June 30th this year. Joan Owens has moved into the executive assistant to the director position, which not only supports the director, but also the chair. Andrea Grantham has stepped into the administrative assistant 3 position.

As we had talked about just moments ago, Ami Hafkemeyer is now the director of siting and compliance. I've taken the interim director of administration. Amy Moon has stepped into the senior siting and compliance specialist, which is a lead position.

Amy has tremendous experience with siting and compliance, and we wanted to capitalize on that through her leadership skills and knowledge of the process. And then Cindy Smith is currently our interim contractor for media relations. Next slide, please.

So we had talked about current positions that we're recruiting for, but also new ones that we had created. So I wanted to put this in a format that was very easy to read.

As you can see, we're currently recruiting for the environmental planner. Patty Betts wishes to retire very soon and it's going to be very, very
difficult to replace her. We're sorry to see her go, but completely understand.

We have two siting and compliance specialists positions that we are currently recruiting for now. We have the Commerce specialist position, which falls within my division, and will be helping us with all of the back-end functionality, recordkeeping, and so forth.

And then we have a forms and records analyst that we want to bring in. This position is going to be specifically for helping us with public records requests, sending records to the archive with Secretary of State, monitoring all of our forms, making sure that we're in compliance.

But one of the larger pieces that I really want this position to focus on is creating more of an open data concept on our external website so that we can reduce the number of hours that our staff are putting into fulfilling records requests that come from the public.

So new positions that we're not yet recruiting, the director of administration, and I suspect we'll probably be recruiting that early next year.

Legislation policy and rules manager. As
you all know, once you become an agency, you have many things that you have to pay attention to, and legislation is a big one. We need an individual that can be on the hill, advocating for EFSEC and making sure that members understand exactly what EFSEC is about and what we do.

We're also going to be recruiting for a second administrative assistant position. We right now believe that one AA will be supporting each of the divisions within the agency.

Andrea Grantham obviously took one of those. We'll be hiring for the other one shortly. And then the sitting and compliance specialist position that we had created dependent upon the amount of work that's going to be coming at us over the next, say, one to two years and even beyond. Next slide, please.

So our short- and medium-term priorities as we continue through standing up EFSEC as an independent agency. Obviously, we want to recruit our new and vacant positions as quickly as possible so that we can continue to provide a level of service, but we also need to establish additional contracts. Media, communications, records management as just an example, and that's the tip of the iceberg as we look for longer term.
We need to update external website and we need to develop an intranet for our staff so that they have resources at their fingertips, they're not spending a lot of time searching for things that should be right there in front of them.

We want to begin to develop a larger presence for the open data, as I had talked about a little bit earlier.

We need to finish establishing our agency policies, and these are not only administrative policies, but we need to look at operational policies as we're moving forward.

And then finally, now that we're a new agency, we need to take a step back and just take a look at our cost recovery model and make sure that it really is addressing all of the potentially additional costs, being an independent agency, that we're going to be taking on as we move forward.

And then finally, we need to develop internal administrative processes for our public records requests, public comment forum, applications for green hydrogen, clean energy manufacturing, and so forth.

So we've got a lot of work ahead of us. This really is going to be identifying the short-term, which will probably be within the next six to 12 months.
We'll be working on long-term strategies as a leadership team as we move forward. Next slide.

And does the Council have any questions at this point?

CHAIR DREW: Thank you, Mr. Walker.

Are there any questions from Councilmembers?

MS. BREWSTER: This is Stacey Brewster. Not a question, but just a comment. Thanks for all the work you guys have been doing on this transition and congratulations to the Staff who have moved into some promotions.

CHAIR DREW: Thank you.

One other item I would like to mention is in terms of our location. It is -- I guess we haven't made the final decision, but it's likely we will be continuing to lease space from the UTC in our current location, physical location.

So that means we won't be strangers to you, Ms. Brewster, in your location there so...

CHAIR DREW: So thank you.

Any other questions?

Okay. Thank you.

One more item I would like to bring up for the good of the order is, as Dave mentioned, Cindy Smith has joined us as our interim media and contractor. So
Cindy Smith has many years of experience working with State agencies and working through the public processes and how we do our work internally, as well as outreach to media and communications.

And so she has joined us for a short period of time to help us establish our own communications program, which will also be taking a look at our website, hoping to improve and to put into place actually some social media presence and some other items that are on our to-do list as we move forward.

So, Ms. Smith, would you say hello to the Councilmembers?

MS. SMITH: Absolutely. Thanks very much, Kathleen, for the introduction, and I'm really happy to have this opportunity to work with EFSEC and Staff and the Council. It's truly an honor, and I thank you.

CHAIR DREW: Thank you.

So if there is no further business, the monthly meeting for EFSEC is adjourned. Thank you all for your participation.

(Adjourned at 2:15 p.m.)
CERTIFICATE

STATE OF WASHINGTON

COUNTY OF THURSTON

I, Tayler Garlinghouse, a Certified Shorthand Reporter in and for the State of Washington, do hereby certify that the foregoing transcript is true and accurate to the best of my knowledge, skill and ability.

Tayler Garlinghouse, CCR 3358